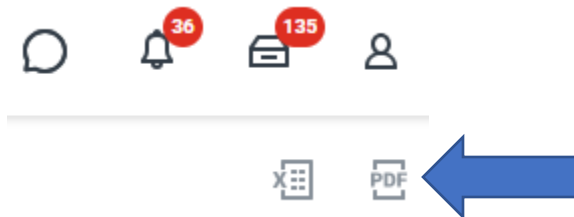


Sample Pay Slip

Below is a Southern Oregon University pay slip that has been downloaded to a PDF for a benefit eligible employee. You can download your pay slip to PDF to save and/or print by selecting the PDF icon at the top right corner of your WorkDay screen. A detailed explanation of each section can be found on the following pages.



11:26 AM
 03/17/2025
 Page 1 of 2

Payslip: [REDACTED] 02/28/2025 (Regular) - Complete

Company Information			
Name	Address	Phone	Oregon Business Identification Number
Southern Oregon University	1250 Siskiyou Boulevard Ashland, OR 97520 United States of America	[REDACTED]	[REDACTED]

Payslip Information						
Name	Employee ID	Pay Rate Type	Pay Period Begin	Pay Period End	Check Date	Check Number
[REDACTED]	[REDACTED]	Salary	02/01/2025	02/28/2025	02/28/2025	[REDACTED]

Current and YTD Totals						
Balance Period	Hours Worked	Gross Pay	Pre Tax Deductions	Taxes Withheld	Post Tax Deductions	Net Pay
Current	173.333333	[REDACTED]	100.90	1,027.36	220.59	[REDACTED]
YTD	314.666666	[REDACTED]	201.80	2,054.40	441.18	[REDACTED]

Earnings						
Description	Dates	Hours	Rate	Amount	YTD	
Holiday Pay					[REDACTED]	
Regular	02/01/2025 - 02/28/2025	173.333333	0.00		[REDACTED]	
Sick Leave					[REDACTED]	
Vacation Time					[REDACTED]	
Total:					[REDACTED]	

Taxes Withheld		
Description	Amount	YTD
Social Security/OASDI	280.75	561.50
Medicare	65.66	131.32
Federal Withholding	373.52	747.04
State Tax - OR	274.00	548.00
Oregon Statewide Transit Tax - ORSTT	4.53	9.06
Oregon Workers Benefit Fund - ORWBF	1.73	3.14
Oregon Paid Leave - ORPLO	27.17	54.34
Total:	1,027.36	2,054.40

Pre Tax Deductions		
Description	Amount	YTD
Medical Pre-Tax	84.87	169.74
Parking Permit	27.50	55.00
PEBB Basic Life	0.08	0.16
Pebb Incentive	(17.50)	(35.00)
Pre-Tax Dental	5.27	10.54
Pre-Tax Vision	0.68	1.36
Total:	100.90	201.80

Post Tax Deductions		
Description	Amount	YTD
PEBB AD&D Ins, Empl/Family	1.70	3.40
PEBB Dependent Life Insurance	1.29	2.58

Description	Amount	YTD
PEBB Long Term Disability	10.19	20.38
PEBB Short-Term Disability	7.41	14.82
Oregon Savings Growth Roth	200.00	400.00
Total:	220.59	441.18

Employer Paid Benefits		
Description	Amount	YTD
Dental ER	110.63	221.26
Medical ER	1,782.19	3,564.38
PEBB Basic Life ER	1.52	3.04
OPSRP IAP Empl Acct Pd for You	277.75	555.50
Retirement Empr Contrib OPSRP	846.22	1,692.44
PERS Retirement Debt Repayment ER	222.20	444.40
SAIF Accident Employer Contribution	32.41	64.82
Vision ER	14.37	28.74
Total:	3,287.29	6,574.58

Taxable Wages		
Description	Amount	YTD
OASDI - Taxable Wages		
Medicare - Taxable Wages		
Federal Withholding - Taxable Wages		
State Tax Taxable Wages - OR		

Withholding		
Description	Federal	Work State
Marital Status	Single	Single
Allowances	2	2
Additional Withholding	0	0

Absence Accruals			
Description	Accrued	Reduced	Available
Vacation	0.00	0.00	260.00

Payment Information				
Bank	Account Name	Account Number	Amount in Pay Group Currency	Pay Group Currency
US National Bank, Portland, OR				USD

Pay Slip Section Details

Section 1 – Header & Company Information: Includes Employee’s name, Employee ID, Company Name, Company Address, Company ID Number.

Payslip
02/28/2025 (Regular) - Complete

Previous Payslip
Next Payslip
Return to My Payslips
Print Payslip Image
Print Multiple Payslips
Model My Pay

Company Information: 1 item

Name	Address	Phone	Oregon Business Identification Number
Southern Oregon University	1250 Stateyou Boulevard Ashland, OR 97520 United States of America		

Section 2 – Pay slip Information: Includes begin and end dates for current pay period. Check Date is the actual payday. If you received your pay via check, the check number will be included.

Payslip Information: 1 item

Name	Employee ID	Pay Rate Type	Pay Period Begin	Pay Period End	Check Date	Check Number
		Salary	02/01/2025	02/28/2025	02/28/2025	

Section 3 – Current and YTD (Year to Date) Totals: Includes both the current and YTD (year to date) pay period totals of hours, gross pay, deductions, taxes withheld, and the resulting net pay. This information corresponds with your earnings, deductions, and employer paid totals in sections 4, 5, 6 and 7.

Current and YTD Totals: 2 items

Balance Period	Hours Worked	Gross Pay	Pre Tax Deductions	Taxes Withheld	Post Tax Deductions	Net Pay
Current	138.833332		154.33	2,308.66	971.06	
YTD	282.666493		308.66	4,616.26	1,976.43	

Section 4 – Earnings: Shows your gross pay earnings paid for the current pay period and year to date. Hours or units paid and/or your pay rate are displayed. Earnings types include, but are not limited to: regular hours, salary, overtime, period activity pay, SEIU differentials, deferred payout, and cash allowances.

Earnings 5 items

Description	Dates	Hours	Rate	Amount	YTD
Holiday Pay					
Longevity Prem Differential	02/01/2025 - 02/28/2025	0.00	0.00		
Regular	02/01/2025 - 02/28/2025	161.833332	0.00		
Vacation Time	02/09/2025 - 02/15/2025	11.50	39.40		
Total:					

Section 5 – Taxes Withheld: Includes both state and federal taxes withheld for current and year to date.

Withheld 8 items

Description	Amount	YTD
Social Security/OASDI	280.75	561.50
Medicare	65.66	131.32
Federal Withholding	373.52	747.04
State Tax - OR	274.00	548.00
Oregon Statewide Transit Tax - ORSTT	4.53	9.06
Oregon Workers Benefit Fund - ORWBF	1.73	3.14
Oregon Paid Leave - ORPLO	27.17	54.34
Total:	1,027.36	2,054.40

Section 6 – Pre-Tax Deductions: Deductions before federal tax are taken from your earnings before tax is applied to your income. These include your healthcare plan, tax deferred investments and other pre-tax retirement contributions, flexible spending account deductions, and other pre-tax deductions.

Description	Amount	YTD
Medical Pre-Tax	84.87	169.74
Parking Permit	27.50	55.00
PEBB Basic Life	0.08	0.16
Pebb Incentive	(17.50)	(35.00)
Pre-Tax Dental	5.27	10.54
Pre-Tax Vision	0.68	1.36
Total:	100.90	201.80

Section 7 – Post-Tax Deductions: Deductions after federal tax are all other deductions taken from your earnings. These include SOU paid retirement account contributions, PERS employer cost assessments, union dues / fair share, PEBB post tax life, disability, long term care deductions, charitable donations, and others.

Description	Amount	YTD
PEBB AD&D Ins, Empl/Family	1.70	3.40
PEBB Dependent Life Insurance	1.29	2.58
PEBB Long Term Disability	10.19	20.38
PEBB Short-Term Disability	7.41	14.82
Oregon Savings Growth Roth	200.00	400.00
Total:	220.59	441.18

Section 8 – Employer Paid Benefits: Employer paid benefits are payments made by SOU on your behalf for benefits such as, health insurance and retirement. This information is provided for your information and does not come out of your pay.

Description	Amount	YTD
Dental ER	110.63	221.26
Medical ER	1,782.19	3,564.38
PEBB Basic Life ER	1.52	3.04
OPSRP IAP Empl Acct Pd for You	277.75	555.50
Retirement Empr Contrib OPSRP	846.22	1,692.44
PERS Retirement Debt Repayment ER	222.20	444.40
SAIF Accident Employer Contribution	32.41	64.82
Vision ER	14.37	28.74
Total:	3,287.29	6,574.58

Section 9 – Taxable Wages: These are current and year to date wages that are subject to W-2 reporting.

Description	Amount	YTD
OASDI - Taxable Wages		
Medicare - Taxable Wages		
Federal Withholding - Taxable Wages		
State Tax Taxable Wages - OR		

Section 10 – Withholding: This are your current state and federal W-4 tax elections.

Withholding 3 items

Description	Federal	Work State
Marital Status	Single	Single
Allowances	2	2
Additional Withholding	0	0

Section 11 – Absence Accruals: This section shows your current available leave accruals.

Absence Accruals 1 item

Description	Accrued	Reduced	Available
Vacation	0.00	0.00	260.00

Section 12 – Payment Information: Depending on the method by which you are paid, you will see either a check number or your bank information.

Payment Information 2 items

Bank	Account Name	Account Number	Amount in Pay Group Currency	Pay Group Currency
US National Bank, Portland, OR				USD
Total:				